

# Focus Awards Level 1 Award in Employability Skills (RQF)

## Overview

The Level 1 Award in Employability Skills (RQF) is a UK OFQUAL accredited 100% online, knowledge and skill-based qualification that aims to provide learners with the skills, knowledge and understanding of the workplace. This qualification will enable learners to gain the necessary skills needed to prepare for work, work as part of a group and have business and customer awareness. You are not required to have any prior qualification or experience to start this course, just an appetite for learning.

## Scope of this Qualification

The Level 1 Award in Employability Skills (RQF) qualification is ideal for all those learners wishing to raise their awareness of employability skills in the workplace. Potential learners can be from any occupational sector.

## Duration and Delivery

This Level 1 Award in Employability Skills is designed to be completed online at the pace that suits you best. This Level 1 Award in Employability Skills qualification can take as little as 2 weeks up to 4 months for you to get the awareness of employability skills. This qualification is delivered through our virtual learning environment. Our online tutor support is there to facilitate you to achieve your success rate accordingly.

## Assessment and Verification

All units within this course are internally assessed by our qualified assessors and externally verified by the awarding organisation. The assessment takes the form of written assignments, detailed guidance for which will be provided by the tutor. You will receive tutor support once you are enrolled on our online VLE to assist you in reaching your goals.

## Practical Requirements

There is no practical requirement for this course.

## Progression

This is a thorough qualification of the Level 1 Award in Employability Skills, which helps learners enhance their career profiles. Successful completion of this 100% accredited online course enables learners to proceed to the following qualifications:

- [Focus Awards Level 2 Award in Employment Rights and Responsibilities \(RQF\)](#)

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6	Course Credits
60	Total Qualification Time
52	Guided Learning Hours

## Duration

Fast Track	2 Weeks
Full Time	Up to 4 Months

## Entry Requirements

There are no specific entry requirements for this qualification. However, the learners must be 16 years or above to get themselves enrolled on this course.

## Unit Structure

**Unit 1:** Business and customer awareness

**Unit 2:** Working as part of a group

**Unit 3:** Preparation for work

